

Your Details

Title: Mr/Mrs/Miss/Ms/Other e.g. Doc	
First Name:	
Surname:	
Company Name (if applicable):	
Your Address:	
Your Daytime Contact Number:	
Your E-mail Address:	
Your Mobile Number:	

Information about your Complaint

Are you a: (please select one from the list below)

Temporary Worker

Permanent Candidate

Limited Company Contractor (If you are a Limited Company Contractor have you opted out of The Conduct of Employment Agencies and Employment Businesses Regulations 2003 - Yes/No – please delete as appropriate)

Hirer

Other Please state _____

Please provide a summary of your complaint

Please include the following information:

1. What it is you are complaining about
2. The circumstances in which the complaint arose
3. An outline of the events complained of, including the dates the events took place

Continue on separate sheet if required

Please attach any relevant documentary evidence such as emails, letters and notes taken during conversations, in order to support the points you are making.

What is your desired outcome of this complaint?

Signature: _____

Date: _____

This complaint will now be forwarded to Chris Murphy of Solution Recruitment Ltd who will respond to you within two weeks of submission.